

Guardianship

In setting the highest standards of safeguarding and welfare for every student, we require parents who do not live permanently in the UK, to appoint a guardian on their behalf regardless of their child's age. Arrangements for this must be made by the parents. The UKVI guidance for sponsors states that suitable care arrangements must be in place for students in the UK and requires a letter from parents confirming the care arrangements as part of the visa application.

A guardian is not a child's legal guardian and so does not have legal rights to make major decisions relating to the child. Such rights remain with the parents. However, guardians are the parents' representatives in the UK and are essential in times of emergency. They have a student welfare role, bridging the gap between parents, the student and the school.

During the term time the College is legally responsible for each student's welfare and undertakes parentally delegated responsibilities. However, there are times (holidays, illness, suspension, personal 'off site' visits etc.) when the College must be able to hand over these responsibilities to an appointed guardian. In addition, those students who are under 16 years old on arrival must have an active guardian who will organise all travel, trips and accommodation outside school, keeping us fully informed in the process. This can be a tremendous responsibility so we strongly recommend a guardianship agency is used rather than a friend or relative.

The following is a list of Guardianship Agencies whom have worked with us previously. However the choice of guardian rests entirely with the parent. Alternatively parents can contact the Boarding Schools Association – www.boarding.org.uk/497/about-us/bsa-certificed-guardian-scheme.

<p>Regent Guardians</p> <p>Web: www.regentguardians.com Email: Info@regentguardians.com Tel: +44 (0) 1823 428793 Mob: +44 (0) 7799 819787</p> 	<p>Guardians etc.</p> <p>Web: www.guardians-etc.com Email: Contact@guardians-etc.com Tel: +44 (0) 7977 125908 Mob: +44 (0) 7770 914207</p> 
<p>Crown Guardians</p> <p>Web: www.crownguardians.co.uk Email: mail@crownguardians.co.uk Tel: +44 (0) 1225 423327</p> 	<p>Guardians UK</p> <p>Web: www.guardiansuk.com Email: info@guardiansuk.com Tel: +44 (0) 1823 703199</p> 
<p>Bright World Guardianship</p> <p>Web: www.brightworldguardianship.com Email: charlotte@brightworld.co.uk Tel: +44 (0) 1273 835745</p> 	<p>Whitehouse Guardians</p> <p>Web: www.whitehouseguardians.co.uk Email: guardianship@whg.eu.com Tel: +44 (0) 3458 686688</p> 

<p>Guardians International Support</p> <p>Web: www.gis-uk.com Email: info@gis-uk.com Tel: +44 (0)20 3011 5788</p> 	<p>Quest Guardians</p> <p>Web: www.questguardians.co.uk Email: office@questguardians.co.uk Tel: +44 (0) 1202 882299</p> 
<p>Oxford Guardians</p> <p>Web: www.oxfordguardians.com Email: info@oxfordguardians.com Tel: +44 (0) 1604 857 655</p> 	<p>Gateway Education Guardianship</p> <p>Web: www.gateway-education.com Email: info@gateway-education.com Tel: +44 1604 642082</p> 

Guardianship Duties

- To be a 24 hour a day, 7 days a week point of contact in an emergency throughout the College term
- To be able to accommodate any student (in a host family if applicable) when the College is closed, in an emergency, in case of a long term health issue or in a case of suspension from College
- To offer assistance with travel to and from College at beginnings and ends of terms
- To arrange proper care and supervised accommodation for any days when the student is in the UK but not at College
- To ensure the student does not stay in a hotel during such times unless supervised by a responsible adult
- To ensure arrival and departure times comply with the College's published term dates/times
- To communicate travel arrangements to the College at least one week before the student leaves or returns to College, giving exact travel and accommodation details
- To give permission in the parent's place for other arrangements where the student will be away from College for example school trips or visits to friends
- To give permission in the parent's place for their son/daughter to participate in activities for which extra charges may be payable for example music lessons
- To provide educational support for example attending parents' meetings in the parent's place
- To communicate with the College regarding the student's wellbeing

We strongly recommend that the guardian lives within two hours of the College and visits the school within the first term of a student's arrival to meet the boarding team and establish clear lines of communication. It is expected that the guardian will maintain regular communication with the student and the boarding team, particularly with regards to transport arrangements.

The College will contact the student's guardian throughout their time at Cardiff Sixth Form College unless informed otherwise. Please inform the College of any guardianship changes. Failure to do update the College may result in potential miscommunications and the College cannot accept responsibility for error. Changes should be notified in writing via the appropriate Head of House who will contact you upon enrolment.