

**Dear Student,**

**Please see below a short introduction from our Careers & HE Department. They will be supporting you throughout your studies at the college.**



I am Dr Laura Foster, and I am one of CSFC Cardiff's Higher Education Counsellors. The Careers & HE Department, alongside our Heads of House, support you before, during and after your enrolment at Cardiff Sixth Form College with all things regarding subject choices, university applications (UK and International) and future options. In your CSFC application, you expressed what you thought would be your chosen career and IGCSE/A Level subjects, but we understand that you might want to change your mind! If you are needing any guidance on universities' subject requirements, or want to ask us any questions, you are very welcome to have a chat with me through email or Zoom prior to enrolment.

I am Mr Dale Sage, and I just want to introduce myself as your Work Observation and EVC Coordinator at CSFC Cardiff.

Throughout the upcoming academic year, I will be supporting you by providing you information about careers and employability, enrichment opportunities and work observation with local companies to help you explore your chosen career choice(s). Work observations are incredibly useful insights towards your future career in addition to meeting university requirements and ensuring that you are choosing the right career for you.



**Enrichment Week set dates throughout the next academic year are:**

**23/10/2023 – 27/10/2023**

**12/02/2024 – 16/02/2024**

**24/06/2024 – 28/06/2024**

Could you please fill out the form on the following link: <https://forms.office.com/e/UEr56UQfqm> before enrolment and provide details about your current career and higher education ideas. This will indeed help us gain a head start in understanding and supporting your individual needs, aims, and aspirations.

We are looking forward to meeting you when you join us! Please do take up the opportunity of emailing us to discuss your career path and possible work observation, or A Level choices if you feel you are still unsure - we will be delighted to help! You can contact us on the below email addresses:

- Dr Laura Foster (Higher Education Counsellor): [laura.foster@ccoex.com](mailto:laura.foster@ccoex.com)
- Mr Dale Sage (Work Observation & Trips Coordinator): [dale.sage@ccoex.com](mailto:dale.sage@ccoex.com)

Kind regards,  
C&HE Department