Accessibility Plan

August 2019

Document Quality Control

Original

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Document Reviews/Updates

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Contents

1.0 The Purpose and Direction of the College's Plan: Vision and Values

1.1   Cardiff Sixth Form College has the highest ambitions for all its students including those with disabilities and additional needs and expects them to participate fully in all aspects of College life. Cardiff Sixth Form College makes all students feel welcome irrespective of race, colour, creed or impairment.

2.0 Views of Those Consulted During the Development of the Plan

2.1   Students with disabilities/additional learning needs are happy with the physical environment of the College and are confident that the College adapts the curriculum to meet the needs of disabled students.

2.2   The College has done this by organising a specialist assessor for access arrangements, made general improvements to the access of the buildings and a ALNCO is on staff to implement any action plans that are required for individual students' needs.

3.0 The Main Priorities in the College's Plan

3.1   Increasing the extent to which disabled students can participate in the College curriculum

- The specialist assessor will inform subject teachers of candidates with special educational needs and any special arrangements that individual candidates will need during the course and in any assessments / exams.

- These specialist needs will be arranged so that there is equal opportunity for the identified student to participate in the College curriculum.

3.2   **Improving the physical environment of the College to increase the extent to which disabled students can take advantage of education and accommodation**:

- There is a disabled access ramp enabling wheelchair access to the College site from the pavement on Newport Road.

- All three buildings of the College site have lifts which can be used by disabled student's / wheelchair users.

- All rooms are accessible; chairs are available when queuing outside when required.

- There is an appropriate toilet near or in all of these areas.

- Emergency evacuation procedures are appropriate for all candidates and risk assessments are carried out.

- The Specialist assessor / ALNCO will make the Exams Officer aware of any issues concerning individuals during examinations.

- The Specialist assessor will take the lead in making access applications based on their close knowledge of the needs of students under their care. They will produce

a list of the students involved, together with their concessions and this list will be available in the files.

4.0 Making it Happen

4.1 **Management, coordination and implementation**:

4.1.1 A candidate's access arrangements requirement is determined by the specialist assessor.

4.1.2 Ensuring there is appropriate evidence for a candidate's access arrangement is the responsibility of the specialist assessor.

4.1.3 Submitting completed access arrangement applications to the awarding bodies is the responsibility of the specialist assessor.

4.1.4 Rooming for access arrangement candidates will be arranged by the Exams Officer.

4.1.5 Any safeguarding, Pastoral issues should be brought to the attention of the Head of Pastoral / Designated Safeguard Lead.

5.0 Accessibility Plan (To be completed on identification of student need)

	Actions	By whom	Start	Finish	Evidence that it is completed
1. Improvements in access to the curriculum					
2. physical improvements to increase access to education and associated services					
3. improvements in the provision of information in a range of formats for disabled pupils					